

# Lane Education Service District Policy

Code: **CHCA**  
Adopted: 7/27/93  
Revised/Readopted: 1/22/02  
Orig. Code(s): CHCA

## **Approval of Handbooks and Directives**

In order that pertinent Board policies, administrative rules, school and program rules and procedures may be known by all staff members, patrons, students and affected parents, ESD administrators are granted authority to issue staff and student handbooks.

It is essential that the contents of all handbooks conform with ESD-wide policies and administrative rules. It is also important that all handbooks bearing the name of the ESD be of a quality that reflects favorably on the ESD. The Board, therefore, expects all handbooks to be approved by the superintendent or designee before publication.

The superintendent will make all handbooks published available to the Board for informational purposes.

END OF POLICY

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Legal Reference(s):

[ORS 334.125 \(7\)](#)