

Lane Education Service District Policy

Code: **DFH**
Adopted: 6/28/94
Revised/Readopted: 12/11/01
Orig. Code(s): DFH

Media Production Services

Graphics and printing services may be provided by Lane ESD and conducted in accordance with applicable copyright laws. If permission is needed for the completion of a project, it is the responsibility of the person making the request to obtain permission from the copyright holder, prior to ESD printing.

Graphics and printing services price lists, including related charges for consultive services provided by Lane ESD staff, will be maintained by the ESD. The graphics and printing price list will be reviewed and updated as necessary, subject to superintendent or designee approval. Prices quoted to users may be calculated to assure that all costs to the ESD are reimbursed.

All billing shall be conducted in accordance with fiscal procedures and responsibilities as established by the ESD.

END OF POLICY

Legal Reference(s):

[ORS 190.003 - 190.110](#)

[ORS 294.305 - 294.520](#)

[ORS 334.125 \(6\)](#)

[OAR 581-024-0280](#)