

# Lane Education Service District Policy

Code: **DJG**  
Adopted: 12/11/01

## Vendor Relations

Lane ESD welcomes business and bids from all eligible vendors. Preferential treatment will not be extended to any vendor. Orders will be placed on the basis of quality, price and delivery, with past services being a factor if other considerations are equal.

The superintendent may allow sales representatives or agents of educational products to contact staff members at times that will not interfere with the business of the ESD. Prior approval by the superintendent or designee is required for all such solicitation.

Advertising is not allowed in the ESD unless it is approved by the superintendent. No ESD employee will receive compensation of any kind from any vendor for the sale of supplies or services.

END OF POLICY

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Legal Reference(s):

[ORS 244.040](#)  
[ORS Chapter 279](#)  
[ORS 334.125 \(7\)](#)

Cross Reference(s):

DJ/DJA/DJF - Purchasing  
DJC - Bidding Requirements