

# Lane Education Service District Policy

Code: **EGACA**  
Adopted: 9/23/03

## Cellular Telephones

The Board recognizes that the use of cellular telephones may be appropriate to provide for the effective and efficient operation of the district and to help ensure safety and security of district property, staff and others while on district property or engaged in district-sponsored activities. To this end, the Board authorizes the purchase and employee use of cellular telephones, as deemed appropriate by the superintendent.

District-owned cellular telephones shall be used for authorized district business purposes, consistent with the district's mission and goals. Personal use of such equipment is prohibited except in emergency situations. Any expenses incurred for such personal use shall be reimbursed to the district.

Use of cellular telephones in violation of Board policies, administrative rules and/or state and federal laws will result in discipline up to and including dismissal and/or referral to Government Standards and Practices Commission and law enforcement officials, as appropriate.

The superintendent is directed to develop administrative rules for the implementation of this policy, including a uniform and controlled system for identifying employee cellular telephone needs, monitoring use and reimbursement. Provisions may also be included for staff use of privately-owned cellular telephones for authorized district business.

END OF POLICY

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Legal Reference(s):

[ORS 244.010](#)

[ORS 244.020](#) (15)

[ORS 244.040](#) (1)(a)

[ORS 244.120](#)

[ORS 334.125](#) (7)

Davidson v. Oregon Government Ethics Commission, 300 Or 414, 712 P2d 97 (1985).

Oregon Government Standards and Practices Commission, Advisory Opinion Nos. 02S-020 (Aug. 2, 2002), 02A-1008 (July 12, 2002), 01A-1004 (June 1, 2001) and 98A-1003 (July 9, 1998).