

Lane Education Service District Administrative Rule

Code: **GAB-AR(3)**
Adopted: 2/11/94
Readopted: 4/23/02, 10/28/08
Orig. Code(s): GAB-AR(2)

Internal Employee Hired to New Position Classification

Employees hired to a new job classification are probationary in the new position for a period of six months from the date of change of status and will be evaluated prior to the end of the nine-month period. Advancement to regular status in the new job classification is contingent upon a satisfactory evaluation.

Employees who are hired to a new job classification prior to January 31 of any fiscal year shall be eligible for advancement to the next step of the new salary schedule range at July 1 of the next fiscal year.

Employees who are hired to a new position and/or classification after January 31 of any given year will remain at the new range and step placement through the subsequent fiscal year.