

**Lane Education Service District  
Administrative Rule**

Code: **IIC/IICA-AR**  
Adopted: 12/8/93  
Revised/Readopted: 6/26/01  
Orig. Code(s): IIC/IICA-AR

**Field Trip Notification Approval Form**

Teacher's Name \_\_\_\_\_ Date \_\_\_\_\_

Date of Requested Field Trip/Workshop \_\_\_\_\_ Class Size \_\_\_\_\_

Destination \_\_\_\_\_

Rationale:

Objectives:

Travel Arrangements:

Supervisory Ratio (who):

Expenses:

PLEASE ATTACH ANY APPROPRIATE INFORMATION AND SUBMIT TO THE APPROPRIATE DIRECTOR.

**FIELD TRIP RELEASE/CONSENT**

Date \_\_\_\_\_

I/We give permission for \_\_\_\_\_ to participate in a field trip  
(student's name)

to \_\_\_\_\_ on \_\_\_\_\_,  
(place and location) (date)

from \_\_\_\_\_ o'clock to \_\_\_\_\_ o'clock.

I/We understand that transportation will be provided by: \_\_\_\_\_

and that supervision will be provided by: \_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\*

Parent/Guardian will be responsible for providing the following materials/supplies:

_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date