

Budget Priorities

As the budget is prepared, staff will use a prioritizing system consistent with program needs as identified by staff in ongoing staff meeting discussion. The superintendent/principal will develop along with staff a process for:

1. The superintendent/principal will lead the a staff in a needs assessment:
 - a. Complete a needs assessment at each of the academic levels pre-K through 12, both self contained class room and academic departments (i.e., home economics, physical education, health etc.).
 - b. Complete a needs assessment with each department in fiscal services, maintenance, transportation, food service and office of the principal.
 - c. The superintendent/principal with work with the Grant County ESD to understand the resolution services to be provided by the ESD and other collaborative agencies.
 - d. Title program funds should be reviewed by the staff for appropriate target of services to students in need.
 - e. Needs assessments should be completed by January 30 or each school year.
2. The superintendent/principal will use the needs assessment to prioritize the budget requests in the development of the proposed budget document.
 - a. The district's comprehensive improvement plan (CIP) will be used to support prioritization of staff identified needs.
 - b. Curriculum, safety, facilities, and technology plans will be used to inform the priorities identified by the teachers and department heads.
 - c. The district's approved goals and mission statements will be used to support the expenditure of district resources.
 - d. Prioritization should be completed by February 10 of each school year in preparation for the district's budget address by the superintendent/principal.