

Long Creek School District 17

Code: **DID**
Adopted: 12/12/00
Readopted: 1/17/12
Orig. Code(s): DID

Property Inventories

The district will maintain a complete property inventory which lists all school sites, buildings, equipment and supplies. This inventory will be updated each year. The Board may authorize the employment of an appraisal company to assist with the inventory procedure.

In order to update these records, the district will keep current records of equipment purchased and of equipment disposition.

END OF POLICY

Legal Reference(s):

[ORS 332.155](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL.

Cross Reference(s):

DN - Disposal of District Property