

Long Creek School District 17

Code: **DLB**
Adopted: 06/09/03
Readopted: 1/17/12
Orig. Code(s): DLB

Salary Deductions

Authorized payroll deduction will be made upon appropriately submitted request from the employee.

Subject to normal accounting procedures, employees may authorize modifications in the payment of their salary to include deductions for: (1) tax-sheltered annuities (TSA), as authorized by the Internal Revenue Service and approved by the Board; (2) insurance premiums in excess of district contributions to Board-approved programs; (3) labor organization dues; and (4) credit unions.

The district will comply with federal requirements that establish maximum annual TSA allowable contributions. The district reserves the right to reduce, suspend and/or reinstate employee TSA contributions at any time to ensure compliance with applicable law.

No other automatic deductions, except those required by law, will be made from an employee's pay without authorization of the Board.

END OF POLICY

Legal Reference(s):

[ORS 243.650\(10\), \(16\)](#)
[ORS 243.666](#)

[ORS 332.505](#)
[ORS 652.110](#)

[ORS 652.120](#)
[ORS 652.610](#)

I.R.C. §403 (2006).
29 C.F.R. § 541.603 (2004).

Cross Reference(s):

DL - Payroll