

Long Creek School District 17

Code: **GCDA/GDDA**
Adopted: 3/13/01
Readopted: 4/17/12; 2/18/14
Orig. Code(s): GCDA/GDDA

Criminal Records Checks/Fingerprinting

All employees, as required by law, including those individuals contracting with the district and their employees, who have direct, unsupervised contact with students shall be required to submit to a nationwide criminal records check and fingerprinting.

The Board may require an Oregon criminal history check for screening applicants for employment or other individuals considered for use as volunteers for the district who have direct, unsupervised contact with students.

The district shall not begin the employment of an individual, volunteer service or terms of a district contractor on a probationary basis pending the return and disposition of such checks.

An individual who has failed to disclose the presence of criminal convictions what would not otherwise prevent his/her employment with the district as provided by law may be allowed to re-certify with the Oregon Department of Education (ODE). The district's use of criminal history must be relevant to the specific requirements of the position, services or employment.

Criminal records checks and fingerprinting fees as required by the Teacher Standards and Practices Commission shall be paid by the individual. Fees as required by the ODE for individuals currently employed by the district and not requiring licensure shall be paid by the individual. Fees as required by the ODE for all other individuals subject to such checks and/or fingerprinting shall be paid by the individual.

Employees not requiring licensure may request that the required fees be withheld from the employee's paycheck. Such fees may be deducted only upon the request of the individual.

The superintendent is directed to develop administrative regulations to meet the requirements of applicable Oregon Revised Statutes and Oregon Administrative Rules.

END OF POLICY

Legal Reference(s):

[ORS 181.555](#)
[ORS 326.603](#)
[ORS 326.607](#)

[ORS 336.631](#)
[ORS 338.115](#)
[ORS 342.143](#)
[ORS 342.223 to-342.232](#)

[OAR 414-061-0010](#)
[OAR 581-021-0500](#)
[OAR 581-022-1730](#)
[OAR 584-036-0062](#)

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

Cross Reference(s):

ICC - Volunteers