

**Lake Oswego  
School District 7J**

Code: **BDDA**  
Adopted: 1/14/99  
Readopted: 6/08/09; 10/06/14  
Orig. Code(s): 1311

**Notification of Board Meetings**

The Board shall provide for and give public notice, reasonably calculated to give actual notice to interested persons, including those with disabilities, of the time and place for Board meetings, and of the principal subjects to be considered.

Notices to individuals with disabilities shall be given in an appropriate form upon request and with appropriate advance notice. Auxiliary aids and services available to ensure equally effective communications with qualified persons with disabilities may include large print, Braille, audio recordings and readers. Primary consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

If an executive session only will be held, the notice shall state the specific provision of law authorizing the executive session.

No special meeting shall be held without at least 24 hours' notice to the Board members and the general public, except in the case of emergency.

In an emergency, a meeting may be held upon such notice as is appropriate to the circumstances, but minutes shall explain the emergency situation.

Dates of any Board meetings shall be provided to district employees, interested members of the public and the news media.

END OF POLICY

---

**Legal Reference(s):**

[ORS 192.610 - 192.690](#)  
[ORS 332.045](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).  
Americans with Disabilities Act Amendments Act of 2008.

**Cross Reference(s):**

BD/BDA - Board Meetings/Regular Board Meetings  
BDDH - Public Participation in Board Meetings