

Student Trips not School/District Sponsored

Any trip not sponsored by the district must clearly state on all documents. **This is not a district sponsored trip or activity.** This is particularly important when school staff may be involved in the trip/activity, leading to it being misconstrued as district sponsored.)

Any room in a district building used for meeting purposes of non-school sponsored trips must follow the district's procedure for building use. This includes completing the "application and contract for use of Lake Oswego school district facilities" and appropriate fee paid.

Organizations or individuals may advertise non-school sponsored trips via use of the schools' community bulletin board.

Solicitation of students for trip(s) may not be done through classroom teachers, school newsletter/communications, nor can flyers be distributed to students through school personnel.

Due to confidentiality reasons, school personnel cannot provide information regarding a student's academic or behavior status.

School personnel cannot collect monies fro non-district sponsored trips.

Any school personnel attending non-district sponsored trips may do so during non-contract time, at their own expense, and risk.