

## **Guidance Program**

### **Philosophy**

The role of the district guidance and counseling program is to provide services that enhance the intellectual, emotional, social and career development of students, K-12. Counselors provide a variety of learning experiences that develop positive interpersonal relationships and responsible individual behavior.

The district shall provide a comprehensive guidance and counseling program to support the educational and career development of students. Each school shall determine staff responsibilities, implement program goals and curriculum, and identify activities to achieve program goals.

### **Goals**

The guidance and counseling program will consist of planned activities and experiences for individuals and groups that are designed to promote student growth in the following:

1. Developing decision-making, problem solving and conflict resolution skills;
2. Obtaining information about self and others;
3. Understanding opportunities and alternatives available in the educational program;
4. Setting tentative career and educational goals;
5. Accepting increasing responsibility for one's behaviors and actions;
6. Developing skills in interpersonal relations and social interactions;
7. Utilizing school and community resources.

### **Expectations**

The guidance and counseling staff shall adhere to principles of ethical behavior necessary to maintain high standards of integrity, leadership and professionalism within the school context. Counselors will:

1. Inform students of purposes, goals, techniques and rules of procedure for receiving counseling.
2. Provide information to students about limitations to confidentiality based on legal requirements and district expectations, including, but not limited to: a) the implementation of weapons and alcohol and other drugs policies and b) the maintenance of the health, safety and welfare of students or others.
3. Inform appropriate authorities of conditions that may be potentially disruptive or damaging to the school or district mission, property, or people (e.g., employees, students, parents, community personnel or visitors).

4. The guidance and counseling staff shall assist students in developing their potential academically and socially. Counselors will:
  - a. Develop career plans including exploration and preparation in secondary schools;
  - b. Communicate student progress annually with students, teachers, and parents;
  - c. Monitor student progress toward earning a certificate of initial and advanced mastery and meeting college admission requirements;
  - d. Counsel students regarding drug and alcohol use and assist students with referrals to community resources.
5. The guidance and counseling staff will implement district requirements for providing services to students eligible for 504 Plans.
6. The guidance and counseling staff shall assist staff members in working more effectively with students.
7. The guidance and counseling staff shall assist parents in matters relating to the student and the school.
8. The elementary counselors will teach affective education curriculum.

### **Implementation**

1. The district will develop and maintain a written guidance and counseling plan.
2. Each building will have a written guidance and counseling plan that reflects the direction of the district plan. The plan will
  - a. Specify goals and activities of the program;
  - b. Identify staff responsibilities and student needs;
  - c. Assign each student to a staff member, identify each student's career goal and review progress annually in grades 7-12;
  - d. The principal is responsible for the implementation and evaluation of the district and/or building plan, under the direction of designated district administrator(s).

END OF POLICY

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### **Legal Reference(s):**

[ORS 40.245](#)  
[ORS 326.565](#)  
[ORS 326.575](#)  
[ORS 336.187](#)

[OAR 581-021-0046\(7\)](#)  
[OAR 581-022-0405](#)  
[OAR 581-022-0606](#)  
[OAR 581-022-0610](#)

[OAR 581-022-1020](#)  
[OAR 581-022-1510](#)  
[OAR 581-022-1512](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).  
 Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006).