

**Lake Oswego  
School District 7J**

Code: **KG**  
Adopted: 1/17/83  
Readopted: 6/08/09; 2/08/10; 5/04/15  
Orig. Code(s): 3110; 3120

**Community Use of District Facilities**

District facilities will be made available, under responsible adult supervision, for community activities of an educational, recreational, civic, or private nature.

Users of district facilities must certify that the organization has an open membership and complies with all federal, state, and municipal equal opportunity laws and regulations regarding discrimination. Activities shall also conform to district policies KK and KK-AR, Visitors to the Schools, and shall not be disruptive to the district's educational programs.

The use of district facilities for partisan, political, or sectarian purposes, or for memorial services for staff or students, will be granted only after approval by the administration. Funeral services involving the presence or disposition of the deceased will not be allowed in district facilities.

The district reserves the right to grant, deny, or revoke permission for building use.

Fee schedules for building use shall be recommended by the administration and approved annually by the Board.

Priority for building use shall be in the order listed below. The administration will determine the classification of the applicant. All classifications and priorities are subject to the terms of the Joint Use Agreement between the district and the City of Lake Oswego.

**Class I School District Activities**

- a. School activities for students and parents (i.e., parent club, PTA, PTO)
- b. Community School programs and activities

**Class II City, Recreation, and Educational Programs**

- a. City sponsored programs and activities
- b. Youth programs sponsored by parent and/or community organization

**Class III Government, Civic, and Service Use**

- a. County and state agencies
- b. Community organizations of a civic or service nature
- c. Church sponsored activities
- d. Political organizations and/or their activities

**Class IV Private Use**

- a. Private organizations or clubs
- b. Events and performances

Cooperative arrangements for fund-raising between school-related organizations and organizations operated for private gain shall be examined for potential direct competition with local business organizations. Decisions regarding use of district facilities by such cooperative fund-raising or profit-making groups shall be the principal's responsibility, though ongoing use shall be subject to the district's facility use approval process.

District buildings shall not be used for religious instruction or for partisan political activities during any hours when school is regularly in session.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[ORS 332.172](#)

**Cross Reference(s):**

EDC/KGF - Authorized Use of District Equipment and Materials

KA/KAA - District/City of Lake Oswego Statement of Policy

KGF/EDC - Authorized Use of District Equipment and Materials

KI - Public Solicitation in District Facilities