

**Lake Oswego
School District 7J**

Code: **KL**
Adopted: 1/28/02
Readopted: 6/08/09
Orig. Code(s): 5220

Public Complaints

The Board recognizes that the professional staff of the school must continuously make judgments in the performance of their duties and that differences of opinion can and will occur whenever decisions are made. Communication is essential so that the parties involved may better understand the reasons behind each other's position. Most differences will be resolved by the parties directly involved, but in some instances the assistance of another person or group is necessary.

The following procedures shall be used whenever a student, parent, or patron affected by a decision, made by school or district staff, believes that the decision violates district policy or procedure, state or federal law, or is inequitable, and should be changed:

1. A student, parent, or patron who objects to an action or decision made by a member of the staff is encouraged to first discuss the matter with the person who made the decision. If not satisfied with the outcome of this discussion, or if not desired by the parent, student, or patron, the student, parent, or patron may appeal the decision through appropriate administrative channels.
2. Appeals beyond the teacher level shall be made in the following order: principal or designee, superintendent or designee, and board.
3. Any appeal to the superintendent or to the Board shall be in writing, describing the action or decision being appealed, alternative action that is considered appropriate, and reasons supporting the request.
- 4.. Upon receiving a written appeal, the superintendent or chair of the Board shall have the discretion of determining whether a hearing will be held.
5. A decision by the Board or the superintendent shall be in writing.
6. If the complainant alleges a violation of standards of the Oregon Administrative Rule, the complainant may direct an appeal to the State Superintendent of Public Instruction.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.690](#)

[ORS 332.107](#)

[OAR 581-022-1940](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).