

# Lowell School District 71

Code: **CBG**  
Adopted: 1/24/05  
Readopted: 3/17/14  
Orig. Code(s): CBG

## Evaluation of the Superintendent

The superintendent's job performance will be evaluated formally at least once each year. The evaluation will be based on the administrative job description, any applicable standards of performance, Board goals and progress in attaining any job targets for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public Board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and his/her performance will be in executive session, unless the superintendent requests an open session. Results of the evaluation will be written and placed in the superintendent's personnel file.

Following the evaluation, the Board may act pursuant to the employment contract with the superintendent and state law and rules.

Any time the superintendent's performance is deemed to be unsatisfactory, the superintendent will be notified in writing of specific areas to be remedied.

END OF POLICY

---

### Legal Reference(s):

[ORS 192.660\(2\), \(8\)](#)  
[ORS 332.505](#)  
[ORS 342.513](#)  
[ORS 342.815](#)

[OAR 581-022-1720](#)

Hanson v. Culver Sch. Dist. (FDAB 1975).

### Cross Reference(s):

BDC - Executive Sessions  
CB - Superintendent  
CBA - Qualifications and Duties of the Superintendent