

# Lowell School District 71

Code: **GCEA**  
Adopted: 12/10/90  
Readopted: 5/19/14  
Orig. Code(s): GCEA

## Substitute Teachers

Substitute teachers shall be assigned by the building administrator to fill a temporary vacancy caused by illness or other absence.

Teachers are to notify the building administrator by 6:30 a.m. on the date of illness in order to provide sufficient time for the assigned substitute to be in the classroom before students arrive.

END OF POLICY

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### Legal Reference(s):

[ORS 332.507](#)

[ORS 342.420](#)

[ORS 342.610](#)

[ORS 342.815](#)

[OAR 584-020-0000 to -0045](#)