

# Lowell School District 71

Code: **IICA**  
Adopted: 5/23/11  
Readopted: 5/19/14  
Orig. Code(s): IICA

## Field Trips

Field trips are considered an extension of the curriculum and must be treated as such. Student participation in the field trip experience is considered essential in order that full benefits be recognized and received by the student. Student participation is not to be considered the same as extra-curricular activities. All students normally eligible to participate in regular classroom activities will be permitted to participate in any and all field trips classified as an extension of normal classroom instruction.

The major criteria for determining if a field trip is an extension of the academic program is as follows:

1. The planned activity is an introduction to a regular program of instruction;
2. The planned activity is an integral part of the normal instructional program;
3. The planned activity is a culminating activity which has emerged directly from previous instruction;
4. There are activities planned which will result in some form of academic grade earned by the student.

There are rare occasions when a student, before the field trip, has exhibited behavior which indicated his/her inability to function in a less structured environment associated with the very nature of a field trip. In this situation, the following criteria will be used to determine his/her eligibility for participation:

Any student receiving two or more referrals within an eight week period prior to the next scheduled field trip becomes ineligible for participation.

It is recognized that some students may cause a disruption to the academic endeavors of the students actively involved in the field trip. Should this occur, the matter then becomes a discipline problem and normal disciplinary procedures are to be initiated by the teacher and administration upon returning from the field trip.

It is also recognized that students on field trips represent their school and community. All students are to act in an orderly manner and socially accepted behavior is expected at all times. Students who violate these basic tenets of behavior must have a parent/guardian accompany the student on the next scheduled trip.

Should disruptive behavior persist during the parent-accompanied field trip, the student will be excluded from field trips for the remainder of the year. Parents will be notified, by phone or mail, of exclusion from future field trips. The final decision, after full investigation, will be the responsibility of the building administrator.

Any student officially classified as emotionally handicapped may be excluded from field trips if in the opinion of the IEP team, he/she may be of imminent danger to his/her self or others. This should be indicated on the IEP.

Students will not be excluded from field trips because of academic failure. There is a sharp distinction between behavior problems which may disrupt the academic achievement of the remainder of the class and academic failure which has no direct bearing on the academic achievement of the student's peers.

Field trips which are an adjunct to a planned program are encouraged. Permission of the parent/guardian for the student to make the trip must be secured prior to the trip. The carrier of the group must have the approval of the school administration. Plans for field trips out-of-state and/or which extend overnight must be submitted to the appropriate building principal 60 days in advance of the requested date of departure.

Transportation of students for all school related activities will be limited to the boundaries of the State of Oregon. Requests for out-of-state activities must be made to the appropriate building principal and placed on the agenda for Board consideration. (See time requirements above.) Each request will be evaluated on the basis of individual merit.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[ORS 336.183](#)

[ORS 339.155](#)

[OAR 581-022-1020](#)

**Cross Reference(s):**

EEAD - Special Use of School Buses

EEAE - Student Transportation in Private Vehicle

KK - Visitors to District Facilities