

Malheur Education Service District

Code: **DBEA**
Adopted: 8/16/05
Readopted: 7/15/14
Orig. Code(s): DBEA

Budget Committee

The budget committee consists of the seven Board, along with an equal number of electors plus one who are appointed by the Board from among members of component Boards or designees of component Boards. The nomination and appointment process of component Board members will be determined by the Board and will assure equitable representation. To be eligible for appointment, the appointive member must:

1. Live and be registered to vote in the ESD;
2. Not be an officer, agent or employee of the education service district. No budget committee member may receive any type of compensation from the ESD.

A majority of the constituted committee is required for passing an action item majority for a 15-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action item.

Presiding Officer and Orientation of Budget Committee

1. Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting. Such meeting may be prior to or on the date the budge message and document are presented.
2. Background Information: Budget committee members will be provided with data for the ensuing year, such as the Board's educational plan, and other pertinent material bearing on the preparation of a school budget.

Meetings of the Budget Committee

The budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget committee shall announce the time and place for all such meetings, as provided by law. All meetings of the budget committee are open to the public. Minutes shall be taken, made available and retained in accordance with the Public Meetings Law.

Function of the Budget Committee

It is the function of the budget committee to prepare budget estimates for the ESD's own expenses and for its operational, administrative and resolution services in accordance with an operational plan previously determined by the Board. No new program should be considered for the budget estimate that has not previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

Final Action

The budget committee will approve an estimated budget document for submission to the Board.

END OF POLICY

Legal Reference(s):

[ORS 174.130](#)
[ORS 192.610](#) to -192.710

[ORS 294.305](#) to -294.56
[ORS 334.240](#)

[OAR 581-024-0262](#)