

# Malheur Education Service District

Code: **GCQE**  
Adopted: 9/20/05  
Readopted: 7/15/14  
Orig. Code(s): GCQE

## Student Teachers

1. Application for placement for student teaching, practicum, or internship must be made to the department director.
2. The coordinator will assign the trainee to an appropriate supervisory staff member and site.
3. An interagency agreement must be signed by the appropriate person at the placing college or university and the ESD superintendent.
4. The director will notify the personnel office of the classroom assignment of any trainee and of the satisfactory completion of the assignment.
5. Honoraria or stipends received by the ESD from college or universities for ESD staff who have supervised trainees will be disbursed in agreement with the terms and conditions agreed to between the ESD and college or university.

The Board shall provide a training setting for student teachers, practicum students and interns (trainees) in order that university students may broaden and improve their skills in an environment where these skills are used. The Board encourages the use of the ESD as a training site for trainees under the supervision of ESD teachers and administrators.

END OF POLICY

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### Legal Reference(s):

[ORS 334.125\(5\)](#)