

Mapleton School District 32

Code: **BDDH-AR**

Revised/Reviewed: 7/12/01; 12/18/13

Public Participation in Board Meetings

This form must be completed and returned to the Board secretary at least 48 hours before the date of the meeting at which you want to speak. Your request will be processed in one of the following:

1. Appearance before the Board at a regular Board meeting;
2. Appearance before the committee-of-the-whole in executive session;
3. Referral of request to an appropriate Board committee;
4. Referral of request to the appropriate administrator.

Permission to appear before a meeting of the Board is subject to the following rules:

1. Time limit of presentation will not exceed five minutes;
2. Subject matter, other than that of policy, will be referred to the administration for proper handling;
3. Subject matter must be limited to issues, without reference to individuals;
4. Presentation will be in consonance with good taste and decorum befitting the occasion and dignity of the Board meeting;
5. Typed copy or outline of the presentation must be included with this request form.

Name: _____

Address: _____ Telephone: _____

Individual or organization (if any) you represent: _____

Address: _____

Signature: _____ Date: _____