

Mapleton School District 32

Code: **GBI**
Adopted: 7/12/01
Readopted: 12/18/13
Orig. Code(s): GBI

Gifts and Solicitations

Students and their parents shall be discouraged from giving gifts to district employees. Letters of appreciation or commendation are always welcome and may be added to the employee's personnel file if requested.

Individual employees will refrain from giving gifts to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. The collection of money for group gifts is discouraged except in special circumstances such as bereavement, serious illness or for retirement gifts. Staff "sunshine funds" are exempt from this policy.

Individual employees need to be accountable for maintaining integrity and avoid accepting anything of value offered by another for the purpose of influencing his/her professional judgment.

All employees are prohibited from accepting things of material value from companies or organizations doing business with the school district.

No organization may solicit funds from staff members within the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools without the superintendent's approval. Staff members may not be made responsible, or assume responsibility, for the collection of any money or distribution of any fund-drive literature within the schools without the superintendent's approval.

The soliciting of staff by salesmen or agents during on-duty hours is prohibited. Any solicitation should be reported at once to the building principal or supervisor. Advertising is not allowed in the building without the superintendent's approval.

END OF POLICY

Legal Reference(s):

[ORS 244.010](#) to-244.400
[ORS 339.880](#)

[OAR 584-020-0000](#) to-0045
[OAR 199-005-0005](#) to-199-020-0020

Cross Reference(s):

BBF - Board Member Standards of Conduct
DJG - Vendor Relations
GBC - Staff Ethics
KH - Public Gifts to the District
KI - Public Solicitation in District Facilities
KJ - Commercial Advertising/Merchandise Sales
KJA - Materials Distribution