

**Request for Early Admission\*\***

Occasionally parents request that their child be allowed to enter either kindergarten or the first grade earlier than the September 1st, fifth birthday for kindergarten or the September 1st, sixth birthday cutoff date for first grade.

In order to effectively deal with such requests, the following procedures are to be followed:

1. Parent completes and submits an application for early admission prior to August 15;
2. Parent obtains a physical examination for the child and provides the school with a copy;
3. Application is reviewed by a committee made up of:
  - a. Kindergarten/First grade teacher or teachers;
  - b. Special education teacher;
  - c. Principal.
4. Meeting is scheduled with parent, child and school personnel - the purpose of this meeting is to put the child at ease by explaining the early admission process;
5. An appropriate battery of ability and achievement tests will be administered if readiness test is at approximately the 95 percentile;
6. Results of screening are reviewed and a decision reached;
7. Parents will be notified of the decision within one week;
8. Children who qualify for the program will be allowed to attend school for a two week trial period.

**APPLICATION FOR EARLY ADMISSION\*\***

Due by August 15

Name of Child \_\_\_\_\_  
Last First Middle

Preferred Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

Date of Application \_\_\_\_\_

Date of Birth \_\_\_\_\_  
Year Month Day

Present Age \_\_\_\_\_ (Please present birth certificate or other proof of birth.)

Name of Parents/Guardian

Mother: \_\_\_\_\_

Father: \_\_\_\_\_

Other: \_\_\_\_\_

Reason for Request (Please explain why you feel your child would benefit by entering school early.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name or type of early childhood schooling, if any:

\_\_\_\_\_

List any health problems your child may have:

\_\_\_\_\_

I understand that certain tests may be administered by school personnel. The results will be used as one factor in approving my request.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date