

Medford School District 549C

Code: **DK**
Adopted: 2/02/88

Payment Procedures

All claims for payment from district funds will be processed in accordance with procedures approved by the business manager. Payment of properly authorized claims will be made in a timely manner in order to take advantage of vendor discounts.

The business manager will be responsible for assuring that expenditures do not exceed amounts appropriated in the budget.

END OF POLICY

Legal Reference(s):

[ORS 294.305 - 294.565](#)

[ORS 328.460](#)

Cross Reference(s):

DIC - Financial Reports and Statements