

# Medford School District 549C

Code: **GBCC**  
Adopted: 2/19/80  
Readopted: 5/16/89

## **Staff Responsibility for District or Personal Property**

No staff member shall leave money, valuables or keys lying in or on a desk or elsewhere about a school building where these may be picked up by some person not entitled to their possession. Staff members who receive or collect money or valuables from any source must either keep it on their person until they properly dispose of it or turn it over to the principal or authorized person for safekeeping, accepting a receipt for same.

Staff members who suffer losses of district or personal property by failure to observe these regulations may be expected to bear such losses personally. In case any staff member should suffer a loss of money, keys, or valuables by reason of violations, of these regulations, he/she will not accuse, question or search any pupil in this connection until special permission for such procedure has been secured from the principal.

Use of personal equipment in schools will be done at the risk of the individual involved. In case of loss or damage of personal property, the district may not be responsible for replacement or repair.

END OF POLICY

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### **Legal Reference(s):**

[ORS 332.107](#)