

# Multnomah Education Service District

Code: **BBC**  
Adopted: 9/20/94  
Revised/Readopted: 10/19/10; 9/20/16

## Board Member Resignation

The Board believes that any citizen who files and seeks election or appointment to the Board shall do so with full knowledge of and appreciation for the investment in time, effort and dedication expected of all Board members, and that the citizen's intent to serve a full term of office.

When a member decides to terminate service, the Board requests earliest possible notification, in writing, of intent to resign so the Board may plan for the continuity of Board business. Resignations must be made in writing. Board members can resign the office effective at a future date.

The Board shall announce the resignation and declare the vacancy at a Board meeting.

The Board shall determine the procedures to be used in filling the vacancy. The Board may begin a replacement process and select a successor prior to the effective date of resignation. However, the actual appointment shall not be made before the resignation date.

END OF POLICY

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### Legal Reference(s):

[ORS 236.320](#)  
[ORS 236.325](#)  
[ORS 334.095](#)

### MESD Policy Cross Reference(s):

BBA - Board Powers and Duties  
BBE - Vacancies on the Board  
BBBA - Board Member Qualifications