

# Multnomah Education Service District

Code: **BCF**  
Adopted: 9/20/94  
Revised/Readopted: 10/19/10

## **Advisory Committees to the Board**

In an ongoing effort to increase communication with the public and to provide for citizen involvement, the Board may appoint advisory committees which may include community members to consider matters of districtwide importance. Such committees shall not be appointed on a permanent basis, but shall be appointed to assist in a particular area of activity. Advisory Committee members shall not participate in executive sessions unless invited by the Board.

Upon petition of at least two component districts the Board shall establish local committee(s) to represent the interest of the areas within MESD. The local committee(s) shall advise the Board on matters of area wide concern.

Recommendations of such committees shall be given careful consideration by the Board, but such recommendations shall not relieve the Board of its legal responsibility to make final decisions about such matters.

The composition of advisory committees to the Board shall be broadly representative and shall take into consideration the specific tasks assigned to the committee. The process for the appointment of community members to an advisory committee shall be determined by the Board. Appointment of staff members, when appropriate, shall be made by the Superintendent.

The Board shall adopt guidelines for each committee as appropriate, which shall include, but not be limited to, the following:

1. The committee's task, setting forth the service the Board wishes the committee to render and the extent and limitations of its responsibilities;
2. The resources the Board shall provide;
3. The length of time the committee is asked to serve and the approximate date(s) on which the Board wishes to receive committee report(s).

Except as specifically provided by the Board, citizen advisory committees shall cease to function when their reports have been received or when the purposes for which they were established have been accomplished or cease to be relevant.

The Board may be represented on lay and professional committees that serve the Board in an advisory capacity, with specific Board members appointed by the Chair, but normally such Board members shall function as ex-officio members of the committees.

The Board's responsibility cannot be delegated or surrendered to others. Therefore, all recommendations of an advisory committee shall be submitted to the Board for action and must be recognized as advisory in nature.

## END OF POLICY

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### **Legal Reference(s):**

[ORS 192.610](#)

[ORS 192.630](#)

[ORS 294.336](#)

[ORS 334.025](#)

[ORS 334.125](#)

[OAR 581-024-0206](#)

[OAR 581-024-0300](#)

OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES MANUAL pp. 109-111 (2008).

### **MESD Policy Cross Reference(s):**

AA - MESD Purpose and Goals

AB - Mission, Vision, Values

AD - Educational Philosophy

BBA - Board Powers and Duties

BCE - Board Committees

BD/BDA - Board Meetings/Regular Board Meetings

BDB - Special and Emergency Board Meetings

BDC - Executive Sessions

BDD - Board Meeting Procedures

BDDA - Notification of Board Meetings

BDDB/BDDC - Board Meeting Agenda

BDDG/BDDK - Minutes of Board Meetings

BDDH - Public Participation in Board Meetings

BDE - Public Hearings

KB - Public Information Program

KC - Community Involvement in Decision Making

KM - Relations with Community Organizations

KN - Relations with Law Enforcement Agencies