

Multnomah Education Service District

Code: **BD/BDA**

Adopted: 8/18/81

Amended: 9/20/94; 4/19/05; 9/20/05;
11/16/10

Reviewed:

Board Meetings/Regular Board Meetings

“Meeting” means the convening of the Board as MESD's governing body to make a decision or to deliberate toward a decision on any matter. Communication between and among a quorum of members convening on electronically linked personal computers or other electronic communication devices, or by telephone conference call are subject to the Public Meetings Law. The Board has the authority to act only when a quorum is present at a duly called regular or special meeting.

1. Regular Meetings

All regular and special meetings of the Board shall be open to the public except as provided by law. All meetings shall be conducted in compliance with state and federal statutes. All Board meetings shall be held within MESD boundaries. No meeting shall be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, age or national origin is practiced.

If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing impaired persons. Such other appropriate auxiliary aids and services shall be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

The first regular meeting after July 1 of each year shall be an organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings.

One regular Board meeting shall be held each month. The meeting schedule shall be established at the organizational meeting in July but may be changed by the Board with proper notice. The purpose of each monthly meeting shall be to conduct the regular Board business. The Board Chair shall conduct the meeting, or in his/her absence, the Vice Chair shall conduct the meeting. If both are absent, the person with the longest period of service on the Board shall conduct the meeting.

2. Electronic Communication

E-mail to, by, and among a quorum of Board members, in their capacity as Board members, shall not be used for the purpose of discussing ESD business. E-mail among a quorum of Board members shall be limited to: (1) disseminating information; and (2) messages not involving deliberation, debate, or decision-making.

Email may contain:

- a. Agenda item suggestions;
- b. Reminders regarding meeting times, dates, and places;

- c. Board meeting agendas or information concerning agenda items;
- d. One-way information from Board members or Superintendent to each Board member (e.g., an article on student achievement or to share a report on district progress on goals);
- e. Individual responses to questions posed by community members, subject to other limitations in Board Policy.

3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

4. Adjourned Meetings

A Board meeting may be adjourned to another time if a quorum is not present or if additional business needs to be conducted at the regular time of adjournment. The time, date and place of the adjourned meeting shall be specified and appropriate notice given.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking prohibitions contained in the Public Meetings Law.

END OF POLICY

Legal Reference(s):

ORS Chapter 192	ORS 433.835 - 433.875
ORS Chapter 193	
ORS 334.100	OAR 581-024-0206

38 OR. ATTY. GEN. OP. 1995 (1978)
 41 OR. ATTY. GEN. OP. 28 (1980)
 Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
 OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES MANUAL pp. 107-131 (2008).

MESD Policy Cross Reference(s):

AC - Non-Discrimination	BCF - Advisory Committees to the Board
ACA - Americans with Disabilities Act	BCH - Consultants to the Board
BA - Board Goals	BDB - Special and Emergency Board Meetings
BBA - Board Powers and Duties	BDC - Executive Sessions
BBAA - Individual Board Member's Authority and Responsibilities	BDD - Board Meeting Procedures
BBAB - Boundary Board	BDDA - Notification of Board Meetings
BBF - Board Member Standards of Conduct	BDDDB/BDDC - Board Meeting Agenda Original Adopt
BBFA - Board Member Ethics and Conflict of Interest	BDDG/BDDK - Minutes of Board Meetings
BC/BCA - Board Organization/Board Organizational Meeting	BDDH - Public Participation in Board Meetings
BCB - Board Officer	BDE - Public Hearings
BCE - Board Committees	BH/BHA - Orientation of New Board Members
	BK - Evaluation of Board Operational Procedures
	DB - MESD Budget
	DG - Depository of Funds