

**Multnomah Education
Service District**

Code: **BHBA**
Adopted: 4/16/91
Readopted: 5/16/95; 9/19/00; 10/17/00;
9/20/05
Orig. Code(s): 1330

Board Travel

Conferences and Conventions

Ordinarily travel to conferences and conventions by an individual Board member will be limited to a maximum of one out-of-state and to three in-state annually. Board member(s) (elected and/or advisory) wishing to represent MESD at an out-of-state conference or convention must make a request to the Board and receive approval by the Board prior to attendance and travel. In-district conventions/conferences shall be unlimited. The foregoing notwithstanding, out-of-state travel shall be limited to no more than four Board members in any one fiscal year with the exception of the annual Association of Educational Service Agencies (AESA) conference.

In the event a Board member finds it necessary to exceed the ordinary travel specified above, the member-director shall, at a Board meeting preceding the time of such travel, declare the reason for, nature and extent of such additional travel and shall request and receive Board approval in order for such additional trip to be authorized.

Board members attending a conference or convention shall make a brief report on same to the Board. Such presentation shall be made at the regular meeting next following the member's attendance at said conference or convention.

END OF POLICY

Legal Reference(s):

[ORS 334.100](#)
[ORS 334.125 \(7\)](#)