

Multnomah Education Service District

Code: **CB**
Adopted: 5/06/80
Revised/Readopted: 11/20/84; 11/19/85; 9/20/04;
9/21/10; 1/17/12; 9/18/12;
8/01/13; 4/23/14
Orig. Code(s): 1220; 2000

Superintendent

The Board will employ a Superintendent. The compensation and benefits for the position of Superintendent will be fixed by the Board, based upon the responsibilities required of the Superintendent in performing his/her duties. The amount of compensation and types of benefits will be set forth in the Superintendent's employment contract.

The Superintendent will serve as the Board's executive officer and will take an oath, give an official bond and have the duties prescribed by the Board and the laws of the state.

The duties of the Superintendent will be as specified in the job description for the Superintendent as approved by the Board.

The Superintendent will also serve as chief administrator of MESD, MESD Clerk, Budget Officer and executive officer of the Local Contract Review Board.

The Board expects the Superintendent to be informed of new and promising developments in the field of education by visiting other educational systems and attending educational conferences, seminars, workshops and other professional meetings. The Superintendent will inform the Board Chair about meetings or visits which will cause him/her to be absent from MESD for five or more days.

The Board expects the Superintendent to devote full attention and energy to the concerns of MESD. The Superintendent will not be engaged in any other employment nor in long-term consulting assignments. The Board, however, recognizes the Superintendent's obligation to contribute to the professional of educational administration and to the field of public education in general. This policy, therefore, does not prohibit the Superintendent from undertaking occasional consulting work that does not conflict with obligations of MESD. All consulting by the Superintendent for a stipend will require prior approval of the Board.

All official communications between staff and Board relative to the business and affairs of MESD will be channeled through the Superintendent.

END OF POLICY

Legal Reference(s):

[ORS 334.125\(5\)](#)

[ORS 334.225](#)

[OAR 581-024-0240](#)

[OAR 581-024-0245](#)

MESD Policy Cross Reference(s):

BCD - Board-Superintendent Relationships

CA/CAA - Administration Goals and Objectives

CBA - Qualifications and Duties of the Superintendent

CBB - Recruitment and Appointment of the Superintendent

CBG - Evaluation of the Superintendent

CC - Administrative Organization