

# Multnomah Education Service District

Code: **DBE**  
Adopted: 9/20/94  
Amended/Readopted: 9/20/05; 1/17/12  
Reviewed: 9/21/10

## Budget Preparation

The Superintendent and Budget Committee have the responsibility for budget preparation. The Superintendent shall develop such procedures necessary to ensure that the proposed budget reflects all areas of MESD operation.

The Superintendent shall establish budget priorities for the MESD and make appropriate recommendations to those priorities to the Board and Budget Committee.

The Superintendent will deliver the budget message and actual budget document to the Budget Committee when the message and budget have been completed and are ready for presentation.

The Superintendent and Cabinet will develop administrative regulations for the implementation of this policy.

END OF POLICY

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### Legal Reference(s):

[ORS 294.305 - 294.565](#)  
[ORS 328.542 - 328.565](#)  
[ORS 334.240](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL.  
OR DEP'T OF REVENUE, LOCAL BUDGETING MANUAL.

### MESD Policy Cross Reference(s):

BDE - Public Hearings  
DB - MESD Budget  
DBD - Budget Priorities  
DBDA - General Operating Contingency  
DBG - TSCC Budget Hearing  
DBH - Budget Adoption Procedures  
DBJ - Budget Implementation  
DBK - Budget Transfer Authority  
DDA - Local Service Plan  
DI - Fiscal Accounting and Reporting  
DIE - Audits  
FA - Facilities Development Goals