

Multnomah Education Service District

Code: **DID**
Adopted: 9/20/94
Amended: 5/18/99; 10/16/01; 5/17/11
Reviewed:

Property Inventories and Disposal of MESD Personal Property

MESD shall maintain a complete property inventory which lists all MESD fixed assets including sites, buildings and equipment with a cost of \$5,000 or greater. The Board authorizes the Superintendent to employ an appraisal company to assist with the inventory procedure.

The Superintendent or designee, in accordance with MESD's Local Contract Review Board rules, may at any time declare MESD personal property as surplus and authorize its disposal when such property is no longer useful to MESD, unsuitable for us, too costly to repair or obsolete.

To update these records, MESD shall keep current records of equipment disposed of and purchased.

END OF POLICY

Legal Reference(s):

[ORS 279A.070](#)

[ORS 279A.185](#)

[ORS 294.100](#)

[ORS 294.305 - 294.565 \(Local Budget Law\)](#)

[ORS 334.125](#)

[ORS 334.125](#)

[ORS 334.125\(3\), \(7\)](#)

[ORS 334.175\(2\) - \(8\)](#)

[ORS 334.177](#)

[ORS 334.185](#)

[ORS 334.217](#)

[ORS 334.240](#)

[ORS 334.285](#)

[ORS 334.293](#)

[ORS 334.370](#)

[OAR 581-024-0206\(3\)](#)

[OAR 581-024-0208](#)

[OAR 581-024-0260](#)

[OAR 581-024-0262](#)

[OAR 581-024-0265](#)

[OAR 581-024-0285](#)

MESD Policy Cross Reference(s):

AA - MESD Purpose and Goals

DB - MESD Budget

DBD - Budget Priorities

DBJ - Budget Implementation

DDA - Local Service Plan

DI - Fiscal Accounting and Reporting

DIE - Audits

ECB - Buildings and Grounds Maintenance

FA - Facilities Development Goals

FB - Facilities Planning