

# Multnomah Education Service District

Code: **EBC/EBCA**  
Adopted: 9/20/94  
Revised/Readopted: 10/20/09; 4/17/18  
Reviewed: 5/17/11

## **Emergency Procedures and Disaster Plans**

The superintendent or designee shall develop and maintain a plan specifying procedures to be used in such emergencies as fire, earthquakes, illness or injury of a student or staff member and use of force on MESD owned or leased property. The superintendent or designee shall consult with community and county agencies while developing this plan. The MESD emergency plan will be coordinated with appropriate police and fire services, ambulance services and area hospitals.

MESD's Emergency Procedures Plan shall meet the standards of the State Board of Education.

Copies of the MESD Emergency Procedures Plan shall be available in strategic locations throughout MESD.

The Board may use Oregon Revised Statute (ORS) 192.660(2)(k) to conduct an executive session to consider matters related to safety or a plan that responds to safety threats made toward the MESD or its schools.

Appropriate first-aid supplies and at least one staff member with a current first-aid/CPR card shall be available in all ESD-operated facilities.

In the case of long term disruption to MESD operations as a result of a pandemic flu or other illness(es), declared public health emergency or other catastrophe, the MESD emergency plan shall at a minimum include the following:

1. Who is in charge of the MESD plan;
2. What steps MESD will take to stop the spread of disease;
3. How sick students will be identified;
4. Transportation plan for sick students;
5. Disease containment measures for MESD;
6. Communication plan for staff, students, parents;
7. Continuing education plan for students;
8. Procedures for dealing with student privacy rights;
9. Employee leave procedures during a pandemic flu or other health emergency or catastrophe;
10. Employee pay and benefit plan and procedures;

11. Facility utilization by other agencies procedures;
12. Business operations plan for offsite operation or alternative measures.

END OF POLICY

---

**Legal Reference(s):**

[ORS 433.260](#)  
[ORS 431.035 \(5\)2\(e\)](#)  
[ORS 431.110-431.170](#)

[OAR 437-002-0161](#)  
[OAR 437-002-0360](#)  
[OAR 437-002-0377](#)  
[OAR 581-022-0705](#)

[OAR 581-022-1420](#)  
[OAR 581-024-0206](#)  
[OAR 581-024-0208](#)  
[OAR 581-024-0275](#)

**Cross Reference(s):**

EEAC - Bus/Vehicle Safety Program  
GBE - Staff Health and Safety