

Multnomah Education Service District

Code: **EC-AR(1)**
Adopted: 10/12/94
Amended: 5/17/11
Reviewed:

Buildings and Grounds Management

The care, custody and safekeeping of all MESD property will be the general responsibility of the superintendent and/or facilities coordinator. The superintendent and/or facilities coordinator will be responsible for:

1. The ongoing review of MESD building needs;
2. For maintenance of MESD property and for the operation of MESD plants; and
3. For employment and training of maintenance personnel.

Within each individual school or program, the facilities coordinator will be responsible for the care and upkeep of the building and for the coordination of the custodial services with the school or program administrator.

The facilities coordinator will retain the basic responsibility for overseeing buildings and grounds management and maintenance and for supervising maintenance and custodial employees.