

# Multnomah Education Service District

Code: **GBI**  
Adopted: 5/6/80; 9/20/94  
Readopted: 11/15/05; 1/18/11  
Orig. Code(s): 1970

## **Gifts and Solicitations**

### **Definitions**

“Gift” means something of economic value given to a public official or the public official’s relative or household member without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or the relatives or household members of public officials on the same terms and conditions; and something of economic value given to a public official or the public official’s relative for valuable consideration less than that required from others who are not public officials. See ORS Chapter 244 for gift definition exceptions

### **Students and Parents**

Students and their parents shall be discouraged from giving gifts to MESD employees. The Board welcomes as appropriate the writing of letters by students to staff members expressing gratitude and appreciation.

### **Employees**

Individual employees shall refrain from giving gifts to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. Collecting money for group gifts is discouraged except in special circumstances when staff initiated for bereavement, serious illness or for retirement gifts.

Individual employees shall hold themselves accountable for maintaining integrity and avoid accepting anything of value offered by another for the purpose of influencing his/her professional judgment.

All employees shall be prohibited from accepting items of material value from companies or organizations doing business with MESD. Material value is defined as \$50 from a single source in a single year.

### **Organizations**

No organization shall solicit funds from staff members within the schools, nor shall anyone distribute flyers or other materials related to fund drives through MESD without the superintendent’s approval. Staff members shall not be made responsible or assume responsibility for collecting money or distributing any fund-drive literature within MESD without the superintendent’s approval.

The soliciting of staff by sales people, other staff or agents during on-duty hours shall be prohibited. Any solicitation shall be reported at once to the building administrator or the employee’s supervisor. Advertising shall not allowed in MESD without the superintendent’s approval.

The superintendent and cabinet shall develop administrative rules for the implementation of this policy.

END OF POLICY

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**Legal Reference(s):**

[ORS 244.010](#) to-244.400  
[ORS 339.880](#)

[OAR 584-020-0000](#) to-0045  
[OAR 199-005-0005](#) to-199-020-0020

**Cross Reference(s):**

BBF - Board Member Standards of Conduct  
DJG - Vendor Relations  
GBC - Staff Member Ethics and Conflict of Interest  
KH - Public Gifts to MESD  
KJ - Signs and Banners  
KJA - Materials Distribution