

Multnomah Education Service District

Code: **GCN/GDN**

Adopted: 2/16/82; 9/15/81; 11/18/80;
12/16/80

Revised/Readopted: 9/20/94; 10/10/05; 1/18/11;
8/14/13; 4/17/18

Orig. Code(s): 3290; 3620; 3600; 3630; 4600

Evaluation of Staff

An effective evaluation program is essential to a quality educational program. The purpose of an evaluation is to determine the employee's development and growth in their profession, to evaluate the employee's performance in meeting their responsibilities and to improve such performance in all areas of responsibility. Under Board policy, administrators are charged with the responsibility of evaluating the staff. An evaluation program provides a tool for supervisors who are responsible for making decisions about promotion, demotion, contract extension, contract nonextension, contract renewal or nonrenewal, dismissal and discipline.

Licensed Staff

The evaluations for licensed staff shall be based on the core teaching standards adopted by the Oregon State Board of Education. The standards shall be customized based on collaborative efforts with teachers and any exclusive representatives of the licensed staff.

Evaluation and support systems established by the ESD for teachers must be designed to meet or exceed the requirements defined in the Oregon Framework for Teacher and Administrator Evaluation and Support Systems, including:

1. Four performance level ratings of effectiveness;
2. Classroom-level student learning and growth goals set collaboratively between the teacher and the evaluator;
3. Consideration of multiple measures of teacher practice and responsibility which may include, but are not limited to:
 - a. Classroom-based assessments including observations, lesson plans and assignments;
 - b. Portfolios of evidence;
 - c. Supervisor reports; and
 - d. Self-reflections and assessments.
4. Consideration of evidence of student academic growth and learning based on multiple measures of student progress, including performance data of students, that is both formative and summative. Evidence may also include other indicators of student success;
5. A summative evaluation method for considering multiple measures of professional practice, professional responsibilities, and student learning and growth to determine the teacher's professional growth path;

6. Customized by each ESD, which may include individualized weighting and application of standards.

An evaluation using the core teaching standards must attempt to:

1. Strengthen the knowledge, skills, disposition and classroom practices of teachers;
2. Refine the support, assistance and professional growth opportunities offered to a teacher, based on the individual needs of the teacher and the needs of the students, the school and the MESD;
3. Allow the teacher to establish a set of classroom practices and student learning objectives that are based on the individual circumstances, of the teacher, including the classroom and other assignments;
4. Establish a formative growth process for each teacher that supports professional learning and collaboration with other teachers;
5. Use evaluation methods and professional development, support and other activities that are based on curricular standards and are targeted to the needs of the teacher.
6. Address ways to help all educators strengthen their culturally responsive practices.

Evaluation and support systems established by the MESD must evaluate teachers on a regular cycle. The superintendent shall regularly report to the Board on implementation of the evaluation and support systems and educator effectiveness.

Each probationary teacher shall be evaluated at least annually, but with multiple observations. The purpose of the evaluation is to aid the teacher in making continuing professional growth and to determine the teacher's performance of the teaching responsibilities. Evaluations shall be based upon at least two observations and other relevant information developed by the MESD.

Contracted personnel whose positions do not require licensure will be evaluated at least:

1. Biennially;
2. Prior to recommendation for contract nonextension or dismissal; or
3. Prior to recommendation not to reemploy on the basis of inadequate job performance under rules/procedures established by the superintendent;
4. Administrator and supervisor evaluations will be conducted annually.

Noncontracted Personnel

1. Probationary employees will be evaluated at least twice during their probationary period of employment.

2. A noncontracted employee whose status is not probationary will be evaluated by the supervisor at least:
 - a. Biennially;
 - b. Prior to recommendation for dismissal; or
 - c. Prior to recommendation not to reemploy on the basis of inadequate job performance.

3. All classified employees will be formally evaluated by their immediate supervisor according to the collective bargaining agreement.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)

[ORS 342.815 to -342.934](#)

[OAR 581-024-0245](#)

[ORS 334.125\(5\)](#)

MESD Cross Reference(s):

AB - Mission, Vision, Values

GAB - Position Descriptions

GBL - Personnel Records

GCA - License Requirements

GCB - Licensed Staff Contracts and Compensation Plans

GCPD - Discipline and Dismissal of Employees

GD - Classified Employee/Classified Employee Positions

IA/IAA - Instructional Goals