

Resignation of Staff

The superintendent or designee shall be authorized to accept a resignation from any MESD employee effective the day it is received or any other date mutually agreed to by the superintendent or designee and the employee.

If the superintendent accepts the resignation, the resignation will be final upon receipt by the superintendent's office. Acknowledgment of the resignation shall be by letter from the superintendent to the employee and a copy shall be placed in the employee's personnel file. The resignation date shall be effective as specified in the superintendent's acceptance of the resignation.

In the event any resignation violates any statutes or procedures of the applicable collective bargaining agreement, the superintendent will bring the matter to the Board's attention and may submit a recommendation as to what action the Board should take. Prior to Board action, the employee shall be furnished a copy of the superintendent's recommendation, if any, and shall be informed of the time when the matter will be considered by the Board. The Board shall determine whether to request the Teacher Standards and Practices Commission to suspend an employee's license because of an untimely notice of resignation.