

Multnomah Education Service District

Code: **IGBAF**
Adopted: 4/15/08
Revised/Readopted: 5/21/13

Special Education - Individualized Family Service Plan (IFSP) and Individualized Education Program (IEP)**

An individualized family service plan (IFSP) or an individualized education program (IEP) shall be developed and implemented for each student with disabilities in MESD programs, kindergarten through 21, including those who are placed in or referred to a private school or facility by MESD or receive related services from MESD. MESD is responsible for initiating and conducting the meetings to develop, review and revise the IFSP or IEP of a student with disabilities. MESD will ensure that one or both parents are present at each meeting or are afforded the opportunity to participate and are given a copy of the IFSP or IEP. A meeting to develop an IFSP or IEP shall be held within 30 calendar days of a determination that the student needs special education and related services, once every 365 days thereafter and when considering a change in the IFSP or IEP or placement.

If a student is to be placed or referred to a private school or facility by a parent or attends a private or parochial school, MESD will ensure that a representative of the private school or facility attends the IFSP or IEP meeting. If the representative of the private school or facility is unable to attend the IFSP or IEP meeting, MESD shall use other methods to ensure participation including but not limited to, individual or conference telephone calls, or individual meetings.

END OF POLICY

Legal Reference(s):

[ORS 343.151](#)
[ORS 343.155](#)

[OAR 581-015-2000](#)
[OAR 581-015-2190](#)
[OAR 581-015-2195](#)

[OAR 581-015-2200](#)
[OAR 581-015-2205](#)
[OAR 581-015-2210](#)
[OAR 581-015-2215](#)
[OAR 581-015-2220](#)
[OAR 581-015-2225](#)

[OAR 581-015-2230](#)
[OAR 581-015-2235](#)
[OAR 581-015-2055](#)
[OAR 581-015-2600](#)
[OAR 581-015-2065](#)
[OAR 581-015-2265](#)

Assistance to States for the Education of Children with Disabilities, 34 C.F.R. §§ 300.5-300.6, 300.22-300.24, 300.34, 300.43, 300.105-106, 300.112, 320.325, 300.328, 300.501 (2006).