

Complaints Regarding Talented and Gifted Program

The following procedure will be utilized when complaints arise regarding the MESD's talented and gifted programs and services("TAG"):

All complaints regarding TAG will be reported to the superintendent or designee. The complainant will be given the Talented and Gifted Standards Complaint Form which must be filled out and submitted to the superintendent's office before further consideration can be given to the complaint.

1. Upon receipt of a TAG complaint, the superintendent or designee shall arrange for a review committee consisting of the local school district Director of Instruction, the program supervisor, a counselor and a school psychologist;
2. The review committee shall meet within five working days of when the superintendent received the written complaint and review all pertinent information. A recommendation from the review committee will be submitted to the superintendent or designee within 15 working days of receiving the original complaint.

The committee may recommend that:

- a. The programs or services are appropriate;
- b. The programs or services are not appropriate.

The superintendent or designee shall report immediately the recommendations of the review committee to the MESD Board.

3. After consideration of the recommendations, if any, issued by the review committee, the Board will make a decision, and issue a decision within 20 days of the Board meeting. The Board's decision will be final and will address each allegation in the complaint and contain reasons for the Board's decision. The Board's final decision will be issued in writing or electronic form.
4. If the complainant, who is a student, a parent or guardian of a student attending a school operated by MESD or is a person who resides in the MESD, remains dissatisfied, and has exhausted local procedures, an appeal may be filed with the Deputy Superintendent of Public Instruction and is subject to the appeal procedure identified in Oregon Administrative Rule (OAR) 581-002-0040. MESD shall provide a copy of the appropriate (OAR) upon request.

The complaint procedure will not be longer than 90 days from the filing date of the original complaint with the superintendent or designee.¹

¹The timelines may be extended upon written agreement between both parties.