

Multnomah Education Service District

Code: **ING-AR(1)**
Revised/Reviewed: 4/06/10; 4/07/14; 2/06/18

Visiting Animals to MESD Facilities Request Form

Multnomah ESD welcomes visiting animals into the classroom for instructional purposes with appropriate permissions and with safety of others being the highest priority.

Prior authorization is required to help protect the health and safety of MESD students and staff members and the animal itself and to ensure the individual bringing the animal can control its behavior.

Those persons requesting permission to bring a visiting animal to an MESD facility shall submit Administrative Regulation ING-AR(1) - Visiting Animals in MESD Facilities Request Form to the program supervisor or the building administrator and receive approval from the program supervisor or the building administrator at least three days before an animal is brought to the facility.

Safety and Liability Responsibilities

1. For safety purposes, all animals visiting classrooms shall be under the supervision of the owner at all times and the owner shall maintain absolute control of any behavior the animal demonstrates.
2. Only the teacher or students designated by the teacher are to handle or interact with the animals.
3. No student other than the owner shall be given the opportunity to be in direct control of any animal at any time.
4. Any small animal shall be adequately housed and cared for in a secure cage by the owner if this type of environment is needed.
5. If animals are to be kept in the classroom on days when classes are not in session, arrangements shall be made by the teacher responsible for their care.
6. No animal shall be left without proper care during nonschool days.

Request Form

If the animal is a service animal¹, please answer the following questions:

1. Is the service animal required due to a disability?: _____

¹The American with Disabilities Act definition of "service animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability. Companion and comfort animals are not considered service animals. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort or companionship do not constitute work or tasks for the purposes of this definition. The law and its regulations also make an allowance for miniature horses.

2. What work or task has the service animal been trained to perform? _____

3. Proof of current and proper vaccinations: Received

4. Has the student/staff member requesting use of the animal been trained as the animal's handler?
 Yes No

If no, who will act as the trained handler for the animal during the visitation?

5. Is the student/staff able to accept responsibility and independently care for the animal's needs (i.e., bathroom, feeding, cleaning up messes, hygiene, etc.)
 Yes No

If no, who will act as the trained handler for the animal during the visitation?

6. Describe how the animal will meet the students' or staffs' instructional objective needs:

I have read, understand and agree with the above Safety and Liability Responsibilities, and by completing the Visiting Animals Request Form in full and submitting to MESD, I am requesting that my animal/pet be allowed as a visitor to:

MESD Facility: _____

Starting Date: _____

Ending Date: _____

I understand and agree that the care and supervision of said animal is solely the owner's responsibility.

I understand and agree that if this request is granted this document will serve as a signed waiver indemnifying and holding harmless the MESD against any injury or damage to person(s) or property caused by the animal.

I also understand and agree I will be liable for any injury, illness or damage to persons or property caused by the animal.

Requestor's Signature: _____ Date: _____

Administrator Signature: _____ Date: _____