

**Multnomah Education
Service District**

Code: **JECD-AR**
Adopted: 10/12/94

Assignment of Students to Classes

Students shall be assigned to classrooms under the following guidelines:

Recommendations shall be considered from teachers, administrators, special services staff, support services staff and parents. Staff placement recommendations shall be made on or before the last day of school. Parent requests for placement must be received no later than May 15.

Decisions will be based upon the following prioritized factors:

- * Academic criteria;
- * Heterogeneous groupings;
- * Physical considerations;
- * Educational compatibility of teacher to student;
- * Social criteria;
- * Parental concerns.

The final decisions on student classroom placement shall be made by the administration and will be released no earlier than August 25.

Parent Request for Student Placement

Grade Level _____ Date _____

Student Name _____

Address _____ Phone _____

Parent's Name _____

Teacher Requested _____

Reason for Request _____

Parent Signature _____