

# Multnomah Education Service District

Code: **JOA**  
Adopted: 9/20/94  
Revised/Readopted: 7/16/02; 6/15/10; 6/18/13;  
3/20/18

## Directory Information\*\*

“Directory information” means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information. The following directory information may be released to the public through appropriate procedures:

1. Student’s name;
2. Participation in officially recognized sports and activities;
3. Weight and height of athletic team members;
4. Awards received;

### Public Notice

MESD shall give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information and MESD’s option to release such information and the requirement that the MESD must, by law, release secondary students’ names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students requests the MESD withhold this information. Such notice shall be given prior to release of directory information.

### Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education shall be submitted in writing to MESD by the parent, student 18 years of age or emancipated student within 15 days of annual public notice.

A parent of a student 18 years of age or emancipated student may not opt out of directory information to prevent the MESD from disclosing or requiring a student to disclose their name, identifier, institutional email address in a class in which the student is enrolled or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the MESD in this policy.

Directory information shall be released only with Superintendent or designee approval.

Directory information considered by MESD to be detrimental shall not be released.

Information shall not be given over the telephone except in health and safety emergencies.

At no time shall a student's Social Security number or student identification number be considered directory information. The ESD shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

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**Legal Reference(s):**

[ORS 30.864](#)  
[ORS 107.154](#)  
[ORS 326.565](#)  
[ORS 326.575](#)

[ORS 336.187](#)

[OAR 581-021-0220 to -0430](#)

[OAR 581-022-2060](#)

HB 3464 (2017)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2017).  
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2017); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

Every Student Succeeds Act, 20 U.S.C. § 7908 (2017).

**Cross Reference(s):**

IGBAB/JO - Student Education Records  
IJA - Confidentiality in Counseling and Guidance Support  
JO/IGBAB - Student Education Records

**MESD Policy Cross Reference(s):**

EH - Electronic Data Management  
GCAB - Personal Communication Devices and Social Media - Staff  
IGBAB/JO - Student Education Records\*\*  
IIBGA - Electronic Communications System  
IKF - Graduation Requirements  
JA/JAA - Student Policies, Goals and Objectives  
JECD - Attendance  
JFCEB - Personal Communication Devices and Social Media  
JFE - Pregnant Students  
JI - Student Awards and Scholarships  
JIA - Student Recognition Program  
JO/IGBAB - Student Education Records\*\*  
JOB - Personally Identifiable Information\*\*