

**Multnomah Education
Service District**

Code: **KBA-AR(3)**
Amended/Reviewed: 7/25/11; 12/12/11; 8/11/15

Request for Disclosure of Public Records

Date: _____

**Multnomah Education Service District
11611 NE Ainsworth Circle
Portland, Oregon 97220**

Attn: Public Information Officer

Requestor's Name: _____

Requestor's Address: _____

Telephone Number: (work) _____ (home) _____

Cell Number: _____

Email Address: _____

I (we), _____ (your name(s)) request MESD make available for inspection/provide a copy or copies of the following records:

1. _____
(Name of description of record)

2. _____
(Name of description of record)

I wish to arrange an opportunity to personally inspect the requested records.

I wish to receive copies of the requested records.

Requestor's Signature