

**Milton-Freewater
School District 7**

Code: **EEAD**
Adopted: 11/14/95
Revised/Readopted: 12/12/16

Special Use of School Buses

The Board intends to make school buses available to community groups within the Milton-Freewater district in a manner that does not conflict with the educational program of the district and which is otherwise fiscally possible.

The following guidelines will govern all such community group requests for use of district vehicles:

1. The district administrator, will develop a procedure for the use of school vehicles;
2. The procedure will require supervision by the community group making the request or by paid district staff;
3. The activity will not interfere with the school program or regular bus schedule;
4. The community group will be completely responsible for the total cost of the approved trip at the district's current travel rate which will be a predetermined cost per mile of operation;
5. A district employed driver will be used;
6. The authorization of such use must be approved by the superintendent or designee;
7. A request for use shall be in writing, indicating community group trip plan including dates, time of departure and return, and signature of adult responsible for the activity.

END OF POLICY

Legal Reference(s):

[ORS 332.405-.427](#)
[ORS 801.460](#)
[ORS 811.215](#)

[OAR 581-023-0040](#)
[OAR 581-053-0002](#)
[OAR 581-053-0004](#)

[OAR 581-053-0031](#)
[OAR 581-053-0210](#)
[OAR 581-053-0230](#)

Cross Reference(s):

EEA - Student Transportation Services
IICA - Field Trips and Excursions