

# Milton-Freewater School District 7

Code: **JOA**  
Adopted: 11/23/93  
Revised/Readopted: 4/08/08; 10/13/09; 2/12/13;  
3/13/17

## Directory Information

Directory information is personally identifiable information from the educational records of students which is not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information and may be made public by district schools or officials, except as prohibited by the parent.

Directory information includes:

1. Student's name;
2. Parents' names;
3. Residential address (including electronic address);
4. Listed telephone numbers;
5. Date and place of birth;
6. Participation in sports and activities;
7. Height and weight or athletic team members;
8. Illness or accident information as required in health and safety emergencies;
9. Degrees or awards received;
10. Dates of attendance;
11. Most recent previous school or program attended;
12. Photograph;
13. Major field of study.

### Public Notice

The district shall give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information, the district's option to release such information and the requirement that the district must, by law, release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Such notice shall be given prior to releasing directory information.

Directory information may be released to the media and for use in other local publications upon the direction of the principal. Directory information in the form of lists of students, addresses and phone numbers shall **not** be released to vendors or others desiring to solicit students for contributions or purchase.

### **Exclusions**

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the principal by the parent, student 18 years of age or emancipated students with 15 days of annual public notice. A parent or student 18 years of age or an emancipated student, may not opt out of directory information to prevent the district from disclosing or requiring a student to disclose their name , identifier, institutional email address in a class in which the student is enrolled or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the district in this policy.

No directory information shall be released without administrative authorization.

No detrimental information will be released.

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered director information.

END OF POLICY

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### **Legal Reference(s):**

[ORS 30.864](#)  
[ORS 107.154](#)  
[ORS 326.565](#)

[ORS 326.575](#)  
[ORS 336.187](#)

[OAR 581-021-0220 to -0430](#)  
[OAR 581-022-1660](#)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).

No Child Left Behind Act of 2001, 20 U.S.C. § 7908 (2006).

### **Cross Reference(s):**

IGBAB/JO - Education Records/Records of Students with Disabilities

JO/IGBAB - Education Records/Records of Students with Disabilities

JOD - Media Access to Students