

Milton-Freewater School District 7

Code: **KGE-AR(2)**
Revised/Reviewed: 10/08/18

Facilities and Grounds Fee Schedule

Milton-Freewater Unified School District #7 | 138 S Main, Milton-Freewater, Oregon 97862

For the purpose of charging fees for the use of facilities/grounds the Milton-Freewater School District recognizes the following group designations:

GROUP I - SCHOOL DISTRICT ACTIVITIES

Groups providing direct service to Milton-Freewater School District activities:

1. School-sponsored activities for students
2. School-sponsored activities for parents
3. School-sponsored organizations and groups
4. District-sponsored activities

GROUP II - RECREATIONAL AND EDUCATION PROGRAMS (charges may be assessed)

1. Adult education classes, city parks & community recreation programs, community-sponsored programs for adults & youth of our district.
2. Groups whose purpose are both not-for-profit and non-religious in nature are comprised of patrons residing in Milton-Freewater School District.
3. Groups where a fee is charged for participation.

GROUP III - CIVIC CLUBS AND ORGANIZATIONS

1. Individuals or groups using facilities for the purpose of making a profit and proceeds are used for support of civic and welfare causes.
2. Religious groups using facilities on a temporary basis (less than one year) for instructional and/or religious reasons.
3. Individual Use
4. Out-of-District Use

BASIC RENTAL CHARGES - PER HOUR (2 Hour Minimum)

	Classroom	MS or HS Commons	MS or HS Gym	Stadium/Fields
Group I	N/C	N/C	N/C	N/C
Group II	\$15.00*	\$25.00*	\$25.00*	\$25.00*
Group III	\$30.00*	\$50.00*	\$50.00*	\$50.00*

SCHOOL KITCHEN FACILITIES MAY ONLY BE USED WITH A DISTRICT COOK PRESENT

- If a custodian is required for opening/closing the facility or cleanup outside of his/her regularly scheduled work hours, an additional \$25/hour will be charged.
- If a food service employee is required to be on premises outside of his/her regularly scheduled work hours, an additional \$15/hour will be charged.
- Any equipment operation costs will be the responsibility of the facility user.
- Payment is due in full prior to the event unless other arrangements have been made with the district business manager.
- For situations where the activities may extend over a period of weeks or months, a deposit of the first month's use shall be paid upon approval of the Facility/Grounds Use Form. The balance will be billed to the sponsoring group or organization on a monthly basis.

If you have any questions or concerns regarding rental fees, please contact the business office at 541-938-3551.