

# Monument School District 8

Code: EBA  
Adopted: 8/08/91  
Orig. Code: EBA

## Building and Grounds Inspection

The district administrator shall periodically appraise district site and building needs and report the findings to the Board of Directors.

Regularly scheduled and documented safety inspections of all property under the district's jurisdiction.

1. The schools are regularly inspected by the Oregon Department of Health, OSHA, the State Fire Marshall, and safety engineers from insurance carriers. It shall be the policy of Monument School District to correct as quickly as possible all health and safety deficiencies noted by the various public and private agencies.
2. All property under the jurisdiction of the district shall be inspected twice each year using "Safety in Oregon Schools - 706" Form. These inspections shall be conducted by the administrator with the assistance of the Head Custodian/ Maintenance Person. The inspections shall be conducted Quarterly in January, March, June, and September of each school year.
3. In addition, all employees shall make regular safety inspections of the equipment and premises within their work areas using "Curriculum Safety Checklists".
4. Unsafe conditions which cannot be corrected at time of detection shall be documented and reported to the superintendent. These reports will be reviewed by the administrator for corrective action.

END OF POLICY

---

### Legal Reference(s):

[OAR 437-002](#)

### Cross Reference(s):

ECB - Building & Grounds Maintenance  
GBE - Staff Health and Safety  
JHF - Student Safety