

Monument School District 8

Code: IAB
Adopted: 8/89
Orig. Code: IAB

Supplemental Material Selection and Adoption

1. Philosophy of Selection - A wide range of instructional materials are necessary if the school district is to meet its educational objectives. Therefore, it IS the intention of the Board of Directors that such materials shall be available to staff and students and that an orderly procedure be developed for the selection and purchase of materials.
2. Responsibility of Selection - The responsibility for the selection of materials is delegated to the professionally trained and certificated staff employed by the school district.
3. Guidelines for Selection
 - a. Materials shall support and be consistent with the general educational goals of the district and the objectives of specific courses.
 - b. Materials shall be appropriate for the subject area and for the age, emotional development, ability level and social development of the students for whom the materials are selected.
 - c. Physical format and appearance of materials shall be suitable for their intended use.
 - d. The selection of materials on controversial issues will be directed toward maintaining a balanced collection representing various views.
4. Procedure for Selection
 - a. Media
 - (1) In Purchasing materials for the media center, the media specialist will evaluate the existing collection and the curriculum needs and will consult reputable, professionally prepared selection aids and other appropriate sources. For the purposes of this rule the term “media” includes all materials considered part of the library collection, plus all nontext instructional materials housed in resource centers and classrooms, if any.
 - (2) Recommendations for purchase will be solicited from faculty and student body.
 - (3) Gift materials shall be judged by the criteria in Section 3 and shall be accepted or rejected by those criteria.
 - (4) Selection is an ongoing process which should include the removal of materials no longer appropriate and the replacement of lost and worn materials still of educational value.
 - (5) Selections are forwarded to the office of the superintendent.
 - b. Text Material
 - (1) Criteria for text materials consistent with the general criteria for materials selection noted in Section 3 shall be developed by teacher committees.

- (2) The committee shall present its recommendation(s) to the superintendent or other designated administrator.
- (3) The superintendent and the text materials committee shall present the recommendation(s) to the district Board.

END OF POLICY

Legal Reference(s):

[ORS 336.035](#)
[ORS 336.840](#)
[ORS 337.120](#)
[ORS 337.141](#)
[ORS 337.150](#)
[ORS 337.260](#)

[ORS 337.511](#)
[ORS 339.155](#)

[OAR 581-011-0050 to -0117](#)
[OAR 581-021-0045](#)

[OAR 581-021-0046](#)
[OAR 581-022-2310](#)
[OAR 581-022-2340](#)
[OAR 581-022-2350](#)
[OAR 581-022-2355](#)