

Morrow County School District

Code: **BCB**
Adopted: 10/18/93
Readopted: 5/12/03
Orig. Code(s): 1120, 1125, 1126; 1127

Board Officers

The Board shall have the power to elect its own officers annually at the first meeting after July 1; to make its own rules and regulations; to organize and maintain a system of graded schools; and to exercise the sole control over the schools and property of the schools of the district consistent with state and federal law.

Duties of the Chair

The Board chair shall:

1. Preside at all meetings of the Board, decide questions of order and appoint all committees unless otherwise directed by the Board;
2. Have authority to call special meetings of the Board;
3. Sign official district documents that require the signature of this office;
4. Appoint committees of the Board membership;
5. Appoint, at his/her discretion, all other committees subject to approval of a majority;
6. Have all rights and duties granted by statute and policy to all other Board members;
7. Preside at budget committee meetings in the absence of the budget committee chair and vice chair.

No member shall serve as chair for more than four years in succession.

Duties of the Vice Chair

The vice chair shall preside over Board meetings in the absence of the Board chair.

Duties of the Secretary

The administrative secretary shall act as secretary to the Board and shall be responsible for keeping minutes of the meeting, and publishing the minutes of each preceding meeting. Minutes are not official until approved by the Board. The deputy clerk shall be responsible for presenting financial reports.

Board or District Spokesperson

The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position should be articulated by a single voice. The spokesperson serves at the Board's direction and may be removed or replaced at any time by action of the entire Board.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)

[ORS 332.040](#)

[ORS 332.045](#)

[ORS 332.057](#)