

Gifts and Solicitations

Students and their parents shall be encouraged to give gifts with no monetary value - such as letters or artwork - to public charter school employees. The Board welcomes, as appropriate, the writing of letters by students to staff members expressing gratitude and appreciation.

Individual employees shall be encouraged to only give gifts with no monetary value¹ to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. Collecting money for group gifts is discouraged except in special circumstances such as bereavement, serious illness or retirement gifts. Staff-initiated “sunshine funds”, “Secret Santa and similar are exempt from this policy.

No staff member may solicit funds in the name of the school through the use of, including but not limited to, internet-sourced crowdfunding or other similar types of fund raising, without the approval of the executive director.

Individual employees need to be accountable for maintaining integrity and avoid accepting anything of value offered by another for the purpose of influencing his/her professional judgment.

All employees are prohibited from accepting items of material value from companies or organizations doing business with the public charter school. “Material value” is defined as \$50 from a single source in a single year.

No organization may solicit funds from staff members within the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools without the executive director’s approval. Staff members may not be made responsible or assume responsibility for collecting money or distributing any fund-drive literature within the school without the executive director’s approval.

The soliciting of staff by sales people, other staff or agents during on-duty hours is prohibited. Any solicitation should be reported at once to the executive director. Advertising is not allowed in the building without the executive director’s approval.

END OF POLICY

¹“Gift” means something of economic value given to a public official or the public official's relative or household member without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or the relatives or household members of public officials on the same terms and conditions; and something of economic value given to a public official or the public official's relative for valuable consideration less than that required from others who are not public officials. See ORS Chapter 244 for gift definition exceptions.

Legal Reference(s):

[ORS 244.010](#) to -244.400

[ORS 339.880](#)

[OAR 199-005-0005](#) to -199-020-0020

[OAR 584-020-0000](#) to -0045

Cross Reference(s):

BBF - Board Member Standards of Conduct

GBC - Staff Ethics

IGDF - Student Fund-Raising Activities